

# RAPPORT

*the art of creative speaking*

## HALF DAY COURSE

Tea and Coffee on arrival.

9.00 Opening Comments

### **Group introductions and first presentation plus analysis**

10:30 **The Introduction** (Includes a presentation)

- Capturing the attention of your audience.
- Casting the spotlight on your subject
- Giving them reasons to listen

11:30 Break

11:45 **The Conclusion** - (Includes a presentation)

- Going out on a high
- Making your main point stick
- Motivating your audience to action

12:45 **Structure** -

- How to prepare a delivery from scratch more quickly than you might think.
- Final Presentation
- Review of Day 1

2:00 **Concluding comments**

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